



## CAREER KICKOFF LOAN FOR ROTC - Duty Status Verification

Please complete and return to Navy Federal via one of the following options:

- 1. Send as an attachment by visiting <https://digitaluploads.navyfederal.org/uploadportal/sdu/crss>. Sign into your account and upload using Career Kickoff Documents as File Type. You'll receive a confirmation email that the document was received.
- 2. Bring to a local branch.

Should you have any questions, please call us at 1-888-842-6328 or send us a message through digital banking.

Applicant's Name	Access Number
Applicant's (Member) Signature	Date (MM/DD/YYYY)

**For Cadets or Midshipmen currently contracted in ROTC, complete the following:**

The Applicant named above is satisfactorily pursuing a commission through:

Source of Commission and Name of School	Actual or Expected Date of Commissioning (MM/DD/YYYY)
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**Note: By signing this form, you're certifying that the individual described within this Duty Status Verification, to the best of your knowledge, will commission by this date without any conditions or restrictions.**

Commanding Officer or Certifying Official* (Name and Rank)	Phone Number
Commanding Officer (Signature)	Date (MM/DD/YYYY)

\*e.g., Commanding Officer, Professor of Military Science, Professor of Naval Science  
If the Commanding Officer signs this document digitally/electronically, an eSignature stamp must be present.